

**FSMA Board Meeting, October 25, 2010
Embassy Suites @ USF/Busch Gardens
Tampa, Florida**

Present: Carol Cook, Jeanne Reynolds, Elizabeth Brown, Richard Davenport, Beth Cummings, Brad Franks, Don Langland, Duane Hendon, Mark Scott, Jennifer Rhodes, Jayne Ellspermann, Kenneth Williams, Ruth Heckman, Tim Cool, Joe Luechauer, James Perry, Val Anderson, Shauna Magnusen

Absent: David Lewis, Linda Lovins, Alexis Tibbetts

Guests: Bob Powell, James Moore & Co., Betty Jo Couch

Meeting convened at 9:00 a.m.

President Sanz called the meeting to order and asked for introductions from the board.

Policies for Governance: President Sanz read the purpose of FSMA and reviewed items 1-6 - Importance of vision and goals.

Approval of minutes from February 22, 2010

Motion: To table until after lunch

Joe Luechauer

Approved

Financial Reports

Audit Report: Bob Powell of James Moore & Co. reviewed the audit report

Motion: To accept the audit reports as presented.

Jane Ellspermann/Ruth Heckman

Approved - unanimously

Current Financial Report: James Perry reviewed the financial reports and answered questions relating to those reports.

President Sanz stated that it is recommended that the State MPA report be posted online instead of mailing because of the mailing costs. This will save \$10,000 in mailing costs. There will be a letter sent to the principals stating that the reports are online.

The recommendation was discussed by the board and members concurred to place the report online and send a letter to member schools.

Break – 10:30AM – 10:45AM

Component Audits: Financial reviews were conducted in lieu of full audits; therefore, there was no audits completed for review by the FSMA board who holds fiduciary responsibility. The issue was thoroughly discussed in detail.

Motion: Florida School Music Association’s Executive Committee and elected/ appointed component representatives shall convene annually to choose the auditing firm and subsequently review the 990.

Carol Cook/Mark Scott

Approved – unanimously

Motion: Each component association (FBA, FOA, and FVA) will annually conduct a complete financial audit through Florida School Music Association.

Carol Cook/Mark Scott

Withdrawn

Component Reports: verbal and written reports were presented by the component association representatives.

FBA Richard Davenport

FOA – Jennifer Rhodes

FVA – Brad Franks

Executive Director’s Report

The following reports were given:

Membership Report

MPA Projects

Lunch – 11:50AM – 12:50PM

Executive Director's Report - continued

Legislative Issues

- Review of the 2007-2008 Cohort Study
- Proposed language – too early, we need to be past the elections

Monitoring Reports

Motion: Each July 15th, the component organizations (FBA, FOA, FVA) will submit financial materials to the FSMA office for an Annually CPA audit to include preparation of the 990s by November 1 with the cost of the audit to be paid by FSMA.

Ken Williams/Carol Cook

Approved - unanimously

Motion: To add “voting” to Section 1, Article III of the Bylaws for Board of Directors and “non-voting” to the Ex-Officio Members in Section 1, Article III of the Bylaws.

Ken Williams/Carol Cook

Approved

This is a Bylaw change and will require a 2nd reading by the Board.

Motion: To change Ex-Officio Members to Advisory Members

Jeanne Reynolds/Carol Cook

1 Nay

Approved

This is a Bylaw change and will require a 2nd reading by the Board.

Motion: To reconsider the last two motions and substitute Advisory Members for Ex Officio Members and to indicate the Advisory Members are non voting members of the Board.

James Perry/Jeanne Reynolds

Approved

This is a Bylaw change and will require a 2nd reading by the Board.

**Committee Motion: To accept the Appeals Committee report for the three schools that submitted memberships late due to changes in their school's administration.
Approved**

Calendar Committee

No meeting has been scheduled at this time.

New Business

Motion: To increase dues \$20 per school across the board.

Jeanne Reynolds/Joe Luechauer

1 Nay

Approved

Motion: To suspend Roberts Rules of Order.

Ken Williams/Jayne Ellspermann

Approved

Open Discussion – Mandated Curricular Issues and Impact on school music programs (high school, middle school) – What can FSMA do to assist with these issues?

Paula Thornton (Duval) via Ken Williams - Is there a possibility that FSMA can implement some type of training or endorsement to certify an adjunct music person? President Sanz stated that this is something that can be studied by reviewing the established practice by FHSAA with endorsement for coaches. In addition, Florida Music Supervision Association may look at current practice in districts.

Motion: To reinstate Roberts Rules of Order to end open discussion.

Joe Luechauer/Ken Williams

Approved

President Sanz stated that the board needed to complete unfinished business in regard to the lack of audits by the three component organizations, FBA, FOA, FVA.

Old Business:

Motion: To have the financial records of FBA, FOA and FVA sent back to J.D. Gilbert to complete the audit and have the audit prior to the next FSMA Board Meeting.

Mark Scott/Joe Luechauer

1 Nay

Approved

Committee Appointments

The following were appointed to committees, additional committee members will be appointed to serve.

Policy Committee – Ken Williams

Calendar Committee – Joe Luechauer

Appeals Committee – Executive Committee plus one

Future Dates:

February 27-28, 2011 – FSMA Board Meeting (location: TBA)

James Perry stated that the February 22, 2010 minutes will be revised and sent via email for approval.

Motion: to adjourn

Mark Scott/Brad Franks

Meeting Adjourned @ 3:05pm