

**Board of Directors
Florida School Music Association
March 9-10, 2014
Florida Mall Hotel & Conference Center Hotel
Orlando, Florida**

March 9, 2014

FSMA Board Workshop

Board Members Present

Dr. Ken Williams – President
Jayne Ellspermann – President-elect
Carol Cook - Florida Association of School Boards
Mark Scott – Executive Committee Representative
Dr. Ruth Heckman – Florida Association School Administrators
Linda Mann – Florida Bandmasters’ Association
Neil Jenkins – Florida Bandmasters’ Association
Valerie Terry – Florida Orchestra Association
Cynthia Johnson – Florida Music Supervision Association
Joie Cadle – Florida Association of School Boards
Billy May – Florida Association of School Administrators
Doug Brown – Florida Association of District School Superintendents
Steve Frazier – Department of Education, Public Schools
Dr. Craig Collins – Florida Association of School Administrators
Ian Schwindt – Florida Music Educators’ Association
Michael Dye – Florida Vocal Association
Sheryl Singletary – Florida Parent Educators Association & Home Education Foundation, Inc.

Board Members Not Present

Donald Langland – Florida Orchestra Association
Laurie Gaylord – Florida Association of District School Superintendents
Tim Cool – Past President

Guest Present

Joe Flanagan – Florida Association of District School Superintendents (represented Laurie Gaylord)

Staff Members Present

Dr. Kathleen D. Sanz, Florida School Music Association Executive Director
Valeria Anderson, Florida School Music Association Director of Operations
Richard Brown, Florida School Music Association Business and Special Projects Manager

The workshop began at 3:30pm by President Ken Williams. The workshop agenda was outlined by President Ken Williams and Dr. Kathy Sanz. The following items were discussed:

- Mission Statement
Question: Do you feel the statements at the bottom of the mission statement adequately state why FSMA exists?

- Goals:
The board will break into small groups to look at each of the goals and develop the strategies to meet the goals. Group discussions were done and ideas were shared among the groups.

The group sheets with the strategies will be compiled and further discussion will be conducted on a webinar soon to come.

The workshop concluded at 5:45pm

March 10, 2014

FSMA Board Meeting

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Call to Order

- President Williams called the meeting to order at 8:39 am Monday, March 10, 2014.
- Introductions were conducted by individual board members

Overview of CFAE

Dr. Sanz gave an overview of the staff that works at the CFAE office. President Williams stated that the evaluation should be of the management services. Executive Director Sanz provided an update on office staff, technology and Partnerships. President Williams stated the following:

- all salaries are paid through CFAE.
- FMEA pays an agreed upon contracted amount per month for management services.
- FSMA pays an agreed upon contracted amount per month for management services.
- FAEA pays an agreed upon contracted amount per month for management services.

Discussion about CFAE was conducted.

Review and Adoption of Interim Action

Approval of Interim Action

Minutes of October 23-24, 2013

It was moved by Valerie Terry, Seconded by Joie Cadle, and carried unanimously to approve the minutes as presented.

Review and acceptance of the Agenda

It was moved by Sheryl Singletary, Seconded by Carol Cook and carried unanimously to accept the Agenda as printed.

Financial Report

Richard Brown presented the financial reports including:

- Florida School Music Association Balance Sheet
- Florida School Music Association Cash Flow Detail Sheet

It was requested to add "to date" to the cash flow. Dr. Sanz indicated that FSMA has implemented a process for monthly review of the financials. The financials are sent to the FSMA Executive Committee monthly for their review. It was requested that an explanation for the line items be provided at the next meeting.

It was moved by Linda Mann, Seconded by Michael Dye, and carried unanimously to accept the financial report.

Executive Director's Report – Kathleen D. Sanz

The following reports were presented:

1. Membership Report that included both paid and non-paid schools by County (county invoices will go out in March to the principal, bookkeeper, music department)
2. Website updates
3. Music in Our School's Month Tour – an explanation was given
4. FMEA Conference – 9,000 – 10,000 attendees. Major economic impact
5. Participation of music educators for professional development
 - a. Strategies for principals and superintendents
6. Summer Institute for FMEA nominations
7. Retention Policy and Office Procedures
8. Professional Development
 - a. Leadership training
9. Division of Cultural Affairs (DCA) grants
 - a. Letters of Support
 - b. Focus on objectives and request discussion

10. Legislation/Advocacy – various bills discussed (HB533, SB284, SB1226, SB212)
 - a. Arts Day at the Capitol
 - b. Arts Day in the Districts – new initiative 2014-15
 - c. Advocacy Committee conference call (if anyone wants to be on the call, contact Dr. Sanz)
 - d. 2014 Legislative Session – The FASA copy of the Education Committees was distributed to the board
11. Partnerships/Alliances
 - a. Florida Association of School Administrators (FASA)
 - b. Florida Association of District School Superintendents (FADSS)
 - c. Florida Association of Elementary and Middle School Principals (FAEMSP)
 - d. Florida Association of Secondary School Principals (FASSP)
 - e. Florida Department of Education (FLDOE)
 - f. Florida School Board Association (FSBA)
 - g. Florida Art Education Association (FAEA)
 - h. Florida Association for Theatre Education (FATE)
 - i. Florida Alliance for Arts Education (FAAE)
 - j. Florida Network of Arts Administrators (FNAA)

Break was held from 10:05 am – 10:35 am

Component Reports:

Florida Bandmasters' Association Report – Linda Mann
Written Report – See attachment

Florida Orchestra Association Report – Valerie Terry
Written Report – See attachment

Florida Vocal Association Report – Michael Dye
Written Report – See attachment

Committee Reports:

1. Appeals Committee
 - a. The following school memberships were received after the September 15 deadline and the rationale for acceptance included no funds at beginning of school year, reinstated program, new director, or bookkeeper/principal error:
 1. Keys Gate Charter High School
 2. LLT Academy (Literacy/Leadership/Technology) – new school
 3. Our Lady of Lourdes Academy
KIPP Impact Middle School
2. Policy Committee – no policy updates
3. Calendar Committee – dates were set for 2015 as follows:

FBA: Northeast – April 20-22 at Daytona
Northwest – April 24-25 at FSU
Central – April 30 & May 2 at Florida Southern
May 1 at Vero Beach
South – April 30 – May 2 at Broward College

FVA: South – April 20-22
North – April 24-25
Central – April 28-30

FOA: April 13-16

President Williams charged the component representatives with setting up a meeting in May or January with Dr. Sanz to coordinate future dates for the State MPAs.

4. Department of Education Report – no report provided

Unfinished Business

- Mission Statement Action for adoption
The mission of FSMA is to provide leadership, advocacy, and services for school music programs in support of quality music education experiences for students.

It was moved by Michael Dye, Seconded by Mark Scott, and carried unanimously to accept the Mission Statement as printed above.

It was moved by Valerie Terry, Seconded by Cindy Johnson, and carried unanimously to suspend Roberts Rule of Order.

OPEN DISCUSSION

Open discussion was held.

Lunch Recess 12:00 pm - 12:42 pm

It was moved by Jayne Ellspermann, Seconded by Carol Cook and carried unanimously to reinstate Robert's Rules of Order.

New Business

Schedule of due date for audit items into the FSMA Office was discussed by Richard Brown. He stated that items are due to the FSMA Office by August 1st so that the audit process can be completed by September for the October board meeting.

Future Dates:

- Music Performance Assessments
- Committee Dates for Action Items
- FMEA Clinic Conference January 14-17, 2015 at the Tampa Convention Center
- FSMA Board Meeting, October 19-20, 2014, TBA

Good of the Order

Motion by Michael Dye, Seconded by Cindy Johnson and carried unanimously to adjourn the meeting.

Meeting adjourned at 1:08pm

Florida Bandmasters Association
Report to the Florida School Music Association Board of Directors
March 10, 2014



1. Finances:

- a. The treasurer's report was accepted as presented on December 6, 2013 by FBA Executive Board.
- | | |
|------------------------------|--------------|
| FBA Operating Account | \$83,018.38 |
| FBA Commission Acct. MM | \$26,692.82 |
| FBA Transfer Acct. MM | \$22,740.19 |
| FBA Emergency Fund CD | \$91,250.20 |
| FBA Severance Account CD | \$32,263.89 |
| FBA Hall of Fame CD | \$22,299.33 |
| FBA Reserve Acct. Investment | \$121,355.18 |

2. Adjudication:

- a. FBA Adjudicator Certification, Recertification, and Auxiliary Training Seminars were held Wednesday, January 8, 2014 in the Tampa Convention Center.

3. Music Performance Assessment:

- a. Each of the FBA's 21 District's annually conducts Music Performance Assessment for Marching Band, Concert Band, Jazz Ensemble, and Solo & Ensembles using certified adjudicators. Schedules and results can be found at: <http://flmusiced.org/mpaonline/publicreports/mpamenu.aspx?ComponentID=1>
- b. The FBA expresses its gratitude to Josh Bula for his continued support and expertise as administrator of the MPA online program.
- c. The 2014 FBA State Jazz Ensemble Music Performance Assessments and State Solo & Ensemble Music Performance Assessment will be held in March at Seminole High School - Sanford, Buchholz High School - Gainesville, and Barron Collier High School - Naples.
- d. FBA 2014 State Concert Band Music Performance Assessment will be held April/May at Daytona Beach State College (News Journal Center) - Daytona Beach, Tallahassee Community College - Tallahassee, Florida International Univ. - Miami, and Univ. of South Florida - Tampa.
- e. The membership has approved a new Jazz Combo sheet for use in the 2014-2015 school year. Additionally, there are revisions to the Percussion S&E sheet and a rubric was added to the Concert Music Performance Assessment Sheet.

4. Summer Conference:

- a. The FBA will host the second annual Nine Star Honor Band during their summer convention in July. The band will be composed of students just finishing the 9th grade. Students will be nominated through their band directors for participation. The conductor/clinician this year is Dan Wooten from Niceville High School.
- b. FBA Summer Professional Development Conference 2014 will be held July 10 & 11. The featured keynote speaker is composer Jack Stamp. He is also known for his video [Why Music Matters](#)

5. FBA President – Elect:

- a. Elections for the incoming President-Elect were held in January at the FMEA conference. The membership elected Jason Duckett, Director of Bands at Bartram Trails High School.

6. Legacy Project:

- a. The FBA has established a Legacy Committee to preserve the legacy of some of our state's greatest retired band directors. Video clips are uploaded to the FBA website for directors to click on and view at their convenience.

7. Classification:

- a. The FBA has removed the AA classification from our classification chart in an effort to speak to the needs of the inner city and urban schools.
- b. To be eligible for State MPA, high school band's must now play at least two grade three music selections at the district and state levels.

8. Award:

- a. The FBA has named its State Superior plaque in honor of F. Lewis Jones, a pioneer and the second FBA Executive Director.

Respectfully Submitted,

Linda L. Mann, FBA President-Elect,
FBA Representative to the FSMA Board

FSMA BOARD MEETING
FLORIDA ORCHESTRA ASSOCIATION
March 9-10, 2014

FALL CONFERENCE - Held October 31 & November 1, 2013. There were 91 attendees.
Dates for our 2014 Fall Conference are October 30-31 at the Orlando Hilton.

FMEA Professional Conference/All-State

Adjudicator Training Session – 19 new and renewing adjudicators

We are in the process of revamping our concert and S & E adjudicator forms to go into effect for the 2014-15 MPA season.

Current assets: \$106,483.59 as of 1-1-14

Membership as of 11/30/13 - 499

DISTRICT MUSIC PERFORMANCE ASSESSMENTS

Each district will have three assigned certified adjudicators for their MPA.

District 2/3	March 4	Middle School & High School
District 6/17	February 22	District 6
	February 27	District 17
District 7	Feb. 27-March 1	High School
District 7	March 26-28	Middle School
District 8	March 6-8	Middle School
District 8	March 13-15	High School
District 9	March 6-7	Middle School & High School
District 10	March 6-8	Middle School & High School
District 11	February 21-22	High School
District 11	April 12	Middle School
District 12	February 21-22	Middle School & High School
District 13/14 North	February 26	Middle School & High School
District 13/14 South	March 1	Middle School & High School
District 15	March 6	Middle School & High School
District 16	February 27-28	Middle School & High School
District 18	February 21-22	Middle School & High School

State Solo & Ensemble: March 22 – Brandon High School

State Concert MPA: April 14,15 – North Site – Brandon High School

April 17 South Site – Ft. Lauderdale - TBA

Next board meeting will be May 16 – 9am at the Florida Hotel, Orlando

District chair training will be held the end of July. Tentatively to be held at the Orlando Hilton.
All-State recording training MP3 recordings instead of CD's.

Respectfully Submitted,
Valerie Terry, President-Elect

Florida Vocal Association
FSMA Report
March 10, 2014

State MPA's		
Central Solo/Ensemble	Seminole State College	March 27-29, 2014
South Solo/Ensemble	Palm Beach Atlantic University	April 4-5, 2014
North Solo/Ensemble	University of North Florida	April 11-12, 2014
South Concert	American Heritage School Ft. Lauderdale	April 22-24, 2014
North Concert	Faith Presbyterian Church Tallahassee	April 25-26, 2014
Central Concert	First Presbyterian Church Lakeland	April 29-May 30, 2014

Funding for state continues to be a challenge. FVA appreciates any assistance FSMA can provide. The dates for 2015 are needed as soon as possible in order to secure sites and adjudicators.

Summer Convention	Altamonte Springs Orlando Hilton North	August 1-2, 2014
Adjudicators Training	Altamonte Springs Orlando Hilton North	July 30, 2014

Our adjudicator training committee participated in a conference call at the Virginia state convention in December and has been invited to present a session at their board meeting in June. They are interested in what Florida is doing in this area.

Respectfully Submitted
J. Mark Scott
Michael Dye