

**Board of Directors
Florida School Music Association
March 1-2, 2015
Rosen Plaza Hotel
Orlando, Florida**

March 1, 2015

FSMA Board Workshop

Board Members Present

Dr. Kenneth Williams – President
Jayne Ellspermann – President-elect
Mark Scott – Executive Committee Representative
Jason Duckett – Florida Bandmasters’ Association
Neil Jenkins – Florida Bandmasters’ Association
Valerie Terry – Florida Orchestra Association
Donald Langland – Florida Orchestra Association
Cynthia Johnson – Florida Music Supervision Association
Joie Cadle – Florida Association of School Boards
Laurie Gaylord – Florida Association of District School Superintendents
Sheryl Singletary – Florida Parent Educators Association & Home Education Foundation, Inc.
Ian Schwindt – Florida Music Educators’ Association
Michael Dye – Florida Vocal Association
Carol Cook - Florida Association of School Boards
Billy May – Florida Association of School Administrators
Dr. Ruth Heckman – Member-at-Large
Dr. Craig Collins – Member-at-Large

Board Members Not Present

Doug Brown – Florida Association of District School Superintendents
Tim Cool – Past President (resigned from board)
Steve Frazier – Department of Education, Public Schools

Staff Members Present

Dr. Kathleen D. Sanz, Florida School Music Association, Executive Director
Valeria Anderson, Florida School Music Association, Director of Operations
Richard Brown, Florida School Music Association, Business and Special Projects Manager

The workshop began at 4:00pm by President Ken Williams. The workshop agenda was outlined by Executive Director Dr. Kathy Sanz. The following items were discussed:

Cindy Johnson presented the Constitution document and the changes:

- a. Added Preamble
- b. Deleted Vision
- c. Added purpose which parallels with vision
- d. Name is same
- e. Membership reworded to include language for all schools
- f. Governance replaced the word Organization
- g. Committees and Meetings moved to Bylaws

- h. Amendments – no change
- i. Ratification was deleted
- j. Add dates at the bottom for historical purposes

Bylaws:

- 1. Article I - added Mission
- 2. Article II – changed organization to membership
- 3. Article III – changed Board of Directors to Organization
- 4. Article IV – Governance
- 5. Article V – Elections
- 6. Article VI – Meetings
- 7. Article VII – Committees
- 8. Article VIII – Finance
- 9. Article IX – Association Management
- 10. Article X – Amendments

Student Eligibility

Dr. Sanz explained the forms and answered clarification questions about the application and process.

Sheryl Singletary explained the registration and verification forms and process.

The workshop concluded at 6:00 PM.

March 2, 2015

FSMA Board Meeting

Board Members Present

Dr. Kenneth Williams – President
Jayne Ellspermann – President-elect
Mark Scott – Executive Committee Representative
Jason Duckett – Florida Bandmasters’ Association
Neil Jenkins – Florida Bandmasters’ Association
Valerie Terry – Florida Orchestra Association
Donald Langland – Florida Orchestra Association
Cynthia Johnson – Florida Music Supervision Association
Joie Cadle – Florida Association of School Boards
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Call to Order

- President Williams called the meeting to order at 8:34 am Monday, March 2, 2015.
- Introductions were conducted by individual board members
- President Williams recognized and congratulated Jayne Ellspermann as the National Association of Secondary School Principals (NASSP) President-elect.

Review and Adoption of Interim Action

Approval of Interim Action

Minutes of October 19-20, 2014

It was moved by Valerie Terry, Seconded by Michael Dye, and carried unanimously to confirm the minutes.

Review and acceptance of the Agenda

It was moved by Cindy Johnson, Seconded by Steve Frazier and carried unanimously to accept the Agenda with adding the Nominating Committee report.

FSMA Vision and Purpose was stated

- The membership of the Florida School Music Association believes that music allows us to celebrate and preserve our national and historical heritages, and also to explore the realms of expression, imagination, and creation resulting in new knowledge. Therefore, every individual should be guaranteed the opportunity to learn and share in music experience.
- As its guiding principle, the FSMA further believes that music holds a unique place in human existence and touches our lives in ways that no other experience can.
- We believe that because of its special qualities, music is clearly justified in assuming a prominent role in the school curriculum, both as an academic and an artistic discipline, yet the study and learning of music is enhanced by student participation in various activities and experiences that take place outside, or as an extension of the normal school day.
- The FSMA provides opportunities for realistic and constructive program evaluation through the sponsorship of solo-ensemble and large group music performance assessments.

FSMA Mission

The Mission of the Florida School Music Association is to provide leadership, advocacy, and services for school music programs in support of quality music education experiences for students.

FSMA Financials

Richard Brown, FSMA Business Manager presented the financial reports including:
 Florida School Music Association Balance Sheet
 Florida School Music Association Cash Flow Detail Sheet

Richard Brown explained the Merrill Lynch account and how it operates.

Executive Director's Report – Kathleen D. Sanz

The following reports were presented:

1. Membership Report that included both paid and non-paid schools by County (county invoices are sent out in April to the principal, June to the bookkeeper, and September 1 to music department heads)
2. New website
3. FMEA Conference – 9,000 – 10,000 attendees. Major economic impact
4. Participation of music educators for professional development
 - Strategies for principals and superintendents
 - Discussion was held on the importance of music education and the obstacles presented. The status of the arts report that is to be posted on the FDOE website will help to provide data for the board to review.
5. Summer Institute for FMEA nominations- Board members were asked to submit names to participate

Dr. Sanz was asked to briefly explain the 2010-2011 Cohort Study

Break was held from 10:00 am – 10:20 am

Executive Director's Report (continues) – Kathleen D. Sanz

6. Retention Policy & Office Procedures were discussed
7. Professional Development
 - a. Recertification – program The Florida Music Educators Association is in the process of developing a training module to meet the recertification for Exceptional Student Education. The pilot will begin in January, 2015 with the modules made public for teachers July, 2015
 - b. Leadership training was briefly discussed to work toward providing component district chairs leadership training.
8. Division of Cultural Affairs (DCA) grants
 - a. Letters of Support

- b. Focus on objectives and requests - discussion
- 9. Overview of CFAE Staff
 - Dr. Sanz gave an overview of the staff that works at the CFAE office. She stated Kathryn Hurlston was hired November 3 as the Marketing and Public Relations Assistant, replacing the recently resigned staff member, William Sahely
- 10. Legislation/Advocacy
 - a. Arts Day at the Capitol is scheduled for March 18, 2015
 - b. Arts Day in the Districts – survey is online and a request for members to complete the survey to determine legislative visits
- 11. Bill Implication
 - a. Finance Course – is an additional requirement that reduces the number of electives available for students from 8 to 7-1/2 credits.
 - b. Extra-curricular participation was discussed due to a bill currently filed
- 12. Partnerships/Alliances
 - a. Florida Association of School Administrators (FASA)
 - b. Florida Association of District School Superintendents (FADSS)
 - c. Florida Association of Elementary and Middle School Principals (FAEMSP)
 - d. Florida Association of Secondary School Principals (FASSP)
 - e. Florida Department of Education (FLDOE)
 - f. Florida School Board Association (FSBA)
 - g. Florida Art Education Association (FAEA)
 - h. Florida Association for Theatre Education (FATE)
 - i. Florida Alliance for Arts Education (FAAE)
 - j. Florida Network of Arts Administrators (FNAA)

Component Reports:

Florida Bandmasters' Association Report – Jason Duckett
Written Report – See attachment

Florida Orchestra Association Report – Valerie Terry
Written Report – See attachment

Florida Vocal Association Report – Michael Dye
Written Report – See attachment

Adjudication Committee was discussed at the meeting with the Executive Directors of the components. This committee would review the training of all components and how it can help other states and each other.

Dr. Sanz will pursue the copyright questions. Music for All has an extensive section for copyright.

Committee Reports:

- 1. Appeals Committee – no appeals
- 2. Policy Committee – policies in place
- 3. Calendar Committee – components need to send to staff for 2016
- 4. Department of Education Report – no report provided
- 5. Nominating Committee – President Williams stated Dr. Craig Collins, Chair of the Nominating Committee nominated Michael Dye as the FSMA President-elect. There were no nominations from the floor.

The Nominating Committee's motion was seconded by Valerie Terry and carried unanimously.

FSMA Goals:

In accomplishing this purpose, the following areas are of importance:

- The highest quality Music Performance Assessments available in the nation and continual evaluation for the quality of the MPA experience
- Cultivating excellence of Florida music programs for all students
- Models and tools to recognize best practices in excellent music programs
- Events sanctioned by FSMA shall be safe and fiscally responsible, provide equity in adjudication across the state, and provide student access to programs

Draft discussion goals:

1. Provide oversight to ensure MPA shall be of the highest quality in the nation by continually evaluating for quality/improvement
2. Cultivate excellence in Florida music programs for all students
3. Provide models and tools to identify examples of best practice in music programs recognized as being exemplary models by FSMA
4. Provide adequate performance facilities for MPA events sponsored by FSMA
 - a. ADA compliant
 - b. Acoustically appropriate
5. Inspire advocacy in all stakeholders

Motion: to accept draft goals

It was moved by Jayne Ellspermann, Seconded by Michael Dye, and carried unanimously to accept the draft goals as the official goals for FSMA.

New Business:

Richard Brown discussed Multi-view. It is a company that wishes to advertise on the FSMA homepage for a percentage back to FSMA. The agreement was explained.

Motion: not to pursue this contract

Moved by Cindy Johnson, Seconded by Craig Collings not to pursue this contract.

Lunch Recess 12:00 pm - 12:38 pm

Unfinished Business

- a. Student Eligibility – Valerie Terry
 1. Add language for students not registered in a school program.
 2. Add appeals process

Moved by Valerie Terry, Seconded by Carol Cook to approve the home education documents.

- b. Heat Related Stress – Jason Duckett explained the form and how it is used. It was stated that the form can be on the website. There was discussion on this topic. Inquire into training. FBA addresses this as a best practice tool.

It was moved by Constitution and Bylaws Committee, Seconded by Valerie Terry and carried unanimously to approve the constitution with changes made.

It was moved by the Bylaws Committee, Seconded by Craig Collins and carried unanimously to accept the FSMA Bylaws as the first reading.

Robert's Rule of Order was suspended.

OPEN DISCUSSION

Open discussion was held.

Robert's Rules of Order was reinstated.

Good of the Order

President Williams recognized the board members that served and will no longer serve on the FSMA board such as Tim Cool, Ruth Heckman, and Cindy Johnson. A "thank you" letter will be sent to these members.

Future Dates:

- a. State Music Performance Assessments
 - i. FOA April 13-17 Blake High School, Tampa
 - ii. FVA
 - 1. April 20-22 American Heritage School, Ft. Lauderdale
 - 2. April 24-25 Faith Presbyterian Church, Tallahassee
 - 3. April 29-May 1 First Presbyterian Church, Lakeland
 - iii. FBA
 - 1. April 20-22, 2015 - Daytona State College, Daytona Beach
 - 2. April 24-25, 2015 - Northwest Florida State College, Niceville
 - 3. April 30 and May 2, 2015 - Florida Southern College, Lakeland
 - 4. May 1, 2015 - Vero Beach High School, Vero Beach
 - 5. April 29-May 1, 2015 - Broward College, Davie
- b. FMEA Professional Development Conference
January 14-17, 2016, Tampa
- c. FSMA Board of Directors Meeting October 18-19, 2015

Moved by Cindy Johnson, Seconded by Joie Cadle to adjourn the meeting.

Meeting adjourned at 2:30 PM

Florida Bandmasters Association
Report to the Florida School Music Association Board of Directors
March 1, 2015



1. Finances:

- a. The treasurer's report was accepted as presented in December by the FBA Executive Board.

FBA Operating Account	\$ 69,857.97
FBA Commission Acct.	\$ 32,065.33
FBA Transfer Checking Acct.	\$ 30,504.10
FBA Emergency Fund CD	\$104,140.05
FBA Severance Account CD	\$ 33,231.80
FBA Hall of Fame CD	\$ 22,968.31
FBA Reserve Acct. Investment	\$126,512.78

2. Adjudication:

- a. FBA Adjudicator Certification, Recertification, and Auxiliary Training Seminars were held Wednesday, January 14, 2015 in the Tampa Convention Center.

3. Music Performance Assessment:

- a. Each of the FBA's 21 District's annually conducts Music Performance Assessment for Marching Band, Concert Band, Jazz Ensemble, and Solo & Ensembles using certified adjudicators. Schedules and results can be found at: <http://flmusiced.org/mpa2/publicreports/mpamenu.aspx?ComponentID=1>
- b. The 2015 FBA State Jazz Ensemble Music Performance Assessments and State Solo & Ensemble Music Performance Assessment will be held in March in Gainesville, Lakeland, and Parkland.
- c. FBA 2015 State Concert Band Music Performance Assessment will be held in April and May in Daytona, Niceville, Lakeland, Vero Beach, and Davie.

4. Adjudicator Training:

- a. The FBA is training adjudicators in groups at our concert MPA events. This revised method will allow for more in depth discussion of performances, ways to better communicate methods for improvement, and a more comprehensive review of the capabilities of prospective adjudicators.

5. Nine Star Honor Band:

- a. The FBA will host the first Nine Star Honor Band during the summer convention in July. The band will be composed of students just finishing the 9th grade, and are nominated by their band directors. The clinician for the ensemble is Ted Shistle from Douglas Anderson School of the Arts.

Respectfully Submitted,

*Jason Duckett, FBA President-Elect,
FBA Representative to the FSMA Board*

FSMA BOARD MEETING
FLORIDA ORCHESTRA ASSOCIATION
March 1, 2015

CURRENT ASSETS: \$120,435.78 as of February 1, 2015

CURRENT MEMEBERSHIP: 516. This continues a steady increase over the past 10 years.

FALL CONFERENCE

Our Fall Conference was held at the Hilton Orlando, on October 30 & 31. There were 107 attendees. All-State adjudication took place on Saturday, November 1. This was our first year using the MPA digital uploaded recordings. Everything went smoothly and quickly.

New District Chair Training will take place July 29-31 concluding with our executive board meeting on August 1 at the Hilton Orlando.

ADJUDICATION: Approved adjudicator training occurred on Wednesday, January 14 at the FMEA Conference. There were 19 adjudicators renewing. No new adjudicators at this time as the new qualifications require adjudicators to be nominated by districts.

The process of revamping our concert/S & E adjudication forms is going to take longer then the committee anticipated. We will be establishing a timeline for redesigning, voting and implementation.

DISTRICT MUSIC PERFORMANCE ASSESSMENTS

Each district will have three assigned approved adjudicators for their MPA.

District 2/3	February 24 MS/HS
District 6	February 21 MS/HS
District 7	February 26/27/28 HS March 26/27/28 MS
District 8	March 5/6/7 MS March 12/13/14 HS
District 9	March 5/6 MS/HS
District 10	March 4/5 MS March 6/7 HS
District 11	March 5/6 HS March 21 MS

District 12 February 20/21 MS/HS
District 13/14 March 11 - North/12 - South MS/HS
District 15 February 26 MS/HS
District 16 March 10/11 MS/HS
District 17 March 12 MS/HS
District 18 February 27/28 MS/HS

State Solo & Ensemble MPA: March 28 @ Brandon High School
State Concert MPA: April 14,15, 16 @ Blake High School, Tampa

Respectfully Submitted,
Valerie Terry, President-Elect

Florida Vocal Association Report
Florida School Music Association
March 2, 2015

FMEA Conference

- Re-certification was held on January 14, 2015
- Conference sessions and choirs were excellent
- Student Composition Award - Michael Creighton from Winter Park High School
- Reading Choir one of the few in the nation, we set the bar

District and State MPA'S

- District Solo/Ensemble MPA's are about done
- Concert MPA's are under way
- State Solo/Ensemble
- North Jacksonville University March 16-17
- Central Seminole State College March 19-21
- South Palm Beach Atlantic April 10-11
- State Concert
- South American Heritage School Ft. Lauderdale April 20-22
- North Faith Presbyterian Church Tallahassee April 24-25
- Central First Presbyterian Church Lakeland April 29-May 1
- The 2014 Choirs of Distinction CD is ready and will go to every school that registers for state
- Site and Hotel expenses continue to be a concern. FVA appreciates all the help FSMA can give with these expenses.

Summer Conference

- July 31-August 1 Orlando North Hilton Altamonte Springs
- Adjudicator training will be held July 29 Orlando North Hilton Altamonte Springs
- The 5th.annual Hall of Fame/Roll of Distinction will be held at this conference.

Respectfully Submitted by Mark Scott Executive Director for Michael Dye FSMA Representative