

Draft Minutes

Board of Directors Florida School Music Association March 6-7, 2016 Rosen Plaza Hotel Orlando, Florida

March 6, 2016

FSMA Board Workshop

Board Members Present

Jayne Ellspermann – President
Michael Dye – President-elect
Dr. Kenneth Williams – Past-President
Mark Scott – Executive Committee Representative
Jason Duckett – Florida Bandmasters’ Association
Neil Jenkins – Florida Bandmasters’ Association
Donald Langland – Florida Orchestra Association
Angela Hartvigsen – Florida Music Supervision Association
Ian Schwindt – Florida Music Education Association
Joie Cadle – Florida School Boards Association
Joe Flanagan – Florida Association of District School Superintendents
Carol Cook – Florida School Boards Association
Dr. Craig Collins – Member-at-Large
Dr. Luci Higgins – Non-Public Schools Representative

Staff Members Present

Dr. Kathleen D. Sanz, Florida School Music Association, Executive Director
Valeria Anderson, Florida School Music Association, Director of Operations
Richard Brown, Florida School Music Association, Business and Special Projects
Manager

The workshop began at 4:00pm by President Jayne Ellspermann. The workshop discussion was on the Goals and Rules and Regulations.

The workshop concluded at 6:00 PM.

March 7, 2016

FSMA Board Meeting

Board Members Present

Jayne Ellspermann - President
Michael Dye – President-elect
Dr. Kenneth Williams – Past President
Mark Scott – Executive Committee Representative
Jason Duckett – Florida Bandmasters Association
Neil Jenkins – Florida Bandmaster’ Association
Jason Jerald – Florida Orchestra Association
Donald Langland – Florida Orchestra Association
Angela Hartvigsen – Florida Music Supervision Association
Joie Cadle – Florida School Boards Association
Joe Flanagan – Florida Association of District School Superintendents
Carol Cook - Florida School Boards Association
Dr. Craig Collins – Member-at-Large
Dr. Luci Higgins – Non-Public Schools Representative
Steve Frazier – Florida Department of Education

Staff Members Present

Dr. Kathleen D. Sanz, Florida School Music Association, Executive Director
Valeria Anderson, Florida School Music Association, Director of Operations
Richard Brown, Florida School Music Association, Business and Special Projects
Manager

Call to Order

- President Ellspermann called the meeting to order at 8:35 am Monday, March 7, 2016.
- Introductions were conducted by individual board members

Approval of Voting Members

It was moved by Jason Duckett, Seconded by Carol Cook and carried unanimously to accept the voting members.

Review and Adoption of Interim Action

Approval of Interim Action

Minutes of October 18-19, 2015

It was moved by Michael Dye, Seconded by Angela Hartvigsen, and carried unanimously to confirm the minutes.

Review and acceptance of the Agenda with flexibility

It was moved by Carol Cook, Seconded by Craig Collins and carried unanimously to accept the Agenda.

FSMA Goals

1. Provide oversight to ensure Music Performance Assessments shall be of the highest quality in the nation by continual evaluation of quality and improvement.
2. Cultivate excellence in Florida music programs for all students.
3. Provide models and tools to identify examples of best practice in music programs. Recognized as being exemplary models by the Florida School Music Association.
4. Provide guidelines for adequate performance facilities for the Music Performance events sponsored by the FSMA.
5. Inspire advocacy with All stakeholders.

FSMA Financials

Richard Brown, FSMA Business Manager presented the financial reports including:
Florida School Music Association Balance Sheet
Florida School Music Association Cash Flow

Motion: *It was moved by Joe Flanagan, Seconded by Joie Cadle and carried unanimously to accept the financials.*

Florida School Music Association 2016-17 Budget Review
Approval of the 2016-17 Budget Conceptually

President Ellspermann stated the potential loss of the DCA grant could have an impact on the budget. FSMA need to research the possibility of increasing fees, etc. to cover the work of the association.

Motion: *It was moved by Michael Dye, Seconded by Joie Cadle to raise the school membership fees from current rates to \$520, \$345, \$290, \$175 and carried unanimously.*

Motion: *It was moved by Carol Cook, Seconded by Jason Duckett and carried unanimously to accept the 2016-17 budget in concept.*

Bylaws

The Florida Music Educators' Association name was changed to The Florida Music Education Association and will reflect throughout the document where mentioned.

Executive Director's Update – Kathleen D. Sanz

The following reports were presented:

1. Membership Report that included both paid and non-paid schools by County (county invoices are sent out in March to the principal, June to the bookkeeper, and August to music department heads)
2. FMEA Conference – 9,000 – 10,000 attendees. Major economic impact
3. Participation of music educators for professional development
 - Strategies for principals and superintendents
4. Professional Development
 - TSWD Recertification – program
 - Adjudicator Training
5. Division of Cultural Affairs (DCA) grant
6. Status Reports on the Art
 - Cohort Study
 - Legislative Action on DOE Report
7. Legislation/Advocacy
 - Capitol Hill Group
 - FMEA Collegiate Music Education Day at the Capitol
8. Bill Implications
 - School Choice
 - Health Course
 - Finance Course
 - Elementary Music Pilot
9. Center for Fine Arts Education
 - FSMA contract with CFAE for services
 - Staff members and their roles
10. Partnerships/Alliance
 - a. Florida Association of School Administrators (FASA)
 - b. Florida Association of District School Superintendents (FADSS)
 - c. Florida Association of Elementary and Middle School Principals (FAEMSP)
 - d. Florida Association of Secondary School Principals (FASSP)
 - e. Florida Department of Education (FLDOE)
 - f. Florida School Board Association (FSBA)
 - g. Florida Art Education Association (FAEA)
 - h. Florida Association for Theatre Education (FATE)
 - i. Florida Alliance for Arts Education (FAAE)
 - j. Florida Network of Arts Administrators (FNAA)

Break was held from 10:15 am – 10:34 am

Component Reports:

Florida Bandmasters' Association Report – Jason Duckett

Written Report – See attachment in addition to below:

The Florida Bandmasters Association has contracted several composers since 2014, to compose music for various groups and to honor living and deceased FBA members. They are as follows:

Clarion Call - Julian Bryson - shared commission with FVA and performed at 2015 FEMA Conference

Hosannas - David Maslanka - contribution to Consortium for band work written in honor of Gary Green retirement, Univ. of Miami

Journey - Paul Basler - commissioned for the 2015 Nine Star Honor Band performance at the FBA 2015 Summer Conference

Once More Twice - Paul Baker - written for the Glades MS Jazz Band performance at the 2015 Midwest Clinic in Chicago

Der Lehrmeister - Robert Sheldon - written in memory of Jack Crew and performed by the High School Honor Band at FMEA 2016

Mr. Bartow - Larry Clark - written in honor of John DeYoung and performed by the 9/10 Concert Band at FMEA 2016

With Solemn Gratitude and Joy - William Brusick - written in memory of Duane Hendon, past FBA Executive Director, and performed by the Middle School Honor Band at FMEA 2016

Florida Orchestra Association Report – Jason Jerald
Written Report – See attachment

Florida Vocal Association Report – Michael Dye
Written Report – See attachment

Committee Reports:

1. Appeals Committee – seven schools responding late and after the October 16 date, there were six schools responding late. On February 29, FSMA received a letter and check from Shenandoah Middle School.

Motion: *It was moved by Craig Collins, Seconded by Joe Flanagan and carried unanimously to accept Shenandoah Middle School for the 2015-16 school year.*

2. Policy Committee – there were some strategical changes to Rules & Regulations to read as follows:
 - 1.2 All rules and regulations of approved music associations as they now exist shall be the operating regulations of these component associations, provided that these do not conflict with the Bylaws and Rules and Regulations of the FSMA. This does not preclude changes as conditions may require.
 - 1.6 State music performance assessments shall be under the supervision of the FSMA Executive Director and the respective presidents and/or executive directors of the associations sponsoring the music performance assessments.
- 2.2a-g. **Motion:** *It was moved by Joie Cadle, Seconded by Michael Dye and carried unanimously to change the school membership dues to the following:*

Private schools with less than 200 students enrolled wishing only to participate in Solo-Ensemble events - \$175 annually

K-8, Middle, or Junior High Schools - \$290 annually regardless of enrollment

Junior/Senior High Schools – less than 1,000 students, grades 9-12, \$345 annually

Junior/Senior High Schools – 1001 and higher, grades 9-12, \$520 annually

Senior High Schools – less than 1,000 students, grades 9-12, \$345 annually

Senior High Schools – 1001 and higher, grades 9-12, \$520 annually

Home School Co-ops – less than 1,000 students, \$345 annually

Motion: *It was moved by Michael Dye, Seconded by Joie Cadle and carried unanimously that 2.4c will read as follows:*

Any school or district-wide membership dues received beyond the September 15 postmark date not accompanied by the items required by 2.4b above will be deposited and escrowed and a letter requesting the additional needed items will be sent to the principal. Once all items required by 2.4b have been received by FSMA, the school/district package will be referred to the Appeals Committee. The deadline for appeal and submission of funds and materials will be February 1.

2.7c Add language about the Student Academic Performance Contract

3. Student Eligibility –
 - Student Eligibility Committee
 - Academic Eligibility Contract

Motion: *It was moved by Student Eligibility Committee, Seconded by Craig Collins to adopt an appeals process for MPA eligibility with a deadline date of September 1 for the appeal and carried unanimously.*

4. Calendar Committee
 - See tentative 2017 State MPA dates

Lunch Recess 12:15 pm – 12:40 pm

It was moved by the Joie Cadle, Seconded by Carol Cook and carried unanimously to suspend Robert's Rule of Order.

OPEN DISCUSSION

Open discussion was held.

It was moved by Kenneth Williams, Seconded by Carol Cook and carried unanimously to reinstate Robert's Rules of Order.

Unfinished Business

- A. Goals and Strategies
- B. Background Check Requirements – Q&A was developed and disseminated to the board from the attorney. It will also be posted on the FSMA website.

New Business

No new business

Future Dates

- a. Music Performance Assessments
 - 1. FBA
 - a. State Solo and Ensemble March 20-24, 2017
 - b. April 19-22, 2017 University of Florida
 - c. April 24-26, 2017 Broward County
 - d. April 27-29, 2017 Brevard County
 - 2. FOA
 - a. State Solo and Ensemble TBA
 - b. April 26-28, 2017 Tampa Blake High School
 - 3. FVA
 - a. April 18-20, 2017 South State Tentative
 - b. April 21-22, 2017 North State Tallahassee
 - c. April 25-28, 2017 Lakeland
- b. Committee Dates for Action Items
 - 1. Adjudication Committee Meeting May 12, 2016 at 2:00 PM Daytona Beach Hilton
 - 2. FSMA Board Meeting Fall, 2016
 - 3. FMEA Professional Development Conference January 11-14, 2017 Tampa Convention Center

Moved by Michael Dye, Seconded by Joie Cadle to adjourn the meeting.

Meeting adjourned at 1:28 PM

Florida Bandmasters Association
Report to the Florida School Music Association Board of Directors
March 7, 2016



1. Finances:

- a. The treasurer's report was accepted as presented at our January general meeting:

FBA Operating Account	\$ 49,013.31
FBA Commission Acct.	\$ 31,574.79
FBA Transfer Checking Acct.	\$ 40,327.19
FBA Emergency Fund CD	\$114,818.47
FBA Severance Account CD	\$ 34,228.76
FBA Hall of Fame CD	\$ 23,657.35
FBA Reserve Acct. Investment	\$131,141.09

2. Music Performance Assessment:

- a. Each of the FBA's 21 District's annually conducts Music Performance Assessment for Marching Band, Concert Band, Jazz Ensemble, and Solo & Ensembles using certified adjudicators. Schedules and results can be found at: <http://flmusiced.org/mpa2/publicreports/mpamenu.aspx?ComponentID=1>
- b. The 2016 FBA State Jazz Ensemble Music Performance Assessments and State Solo & Ensemble Music Performance Assessment will be held in March in Jacksonville, Tallahassee, and Cape Coral.
- c. FBA 2016 State Concert Band Music Performance Assessment will be held in April in Palm Coast, North Port, Vero Beach, and Niceville.

3. Adjudicator Training:

- a. FBA Adjudicator Certification, Recertification, and Auxiliary Training seminars were held Wednesday, January 13 2016 in the Tampa Convention Center.
- b. The FBA is training adjudicators in groups at our concert MPA events. This revised method will allow for more in depth discussion of performances, ways to better communicate methods for improvement, and a more comprehensive review of the capabilities of prospective adjudicators. Solo/ensemble training is now with a single adjudicator and prospective adjudicators must serve in the solo/ensemble capacity for one year before beginning concert, marching, or jazz adjudication.

4. Insurance Premium Increase:

- a. Discussion about the FSMA increase in insurance premium payment for students was discussed at the December FBA board meeting and at both district meetings and our general meeting in Tampa. The membership very strongly felt that any increase in fees paid to FSMA should come from an increase in the amount schools pay for their membership and not through an increase in individual student assessments.

5. Summer Conference: Our Summer Conference will be held in July in Daytona Beach and will feature Frank Ticheli as our keynote speaker and clinician.

Respectfully Submitted,

*Jason Duckett, FBA President-Elect,
FBA Representative to the FSMA Board*

FSMA BOARD MEETING
FLORIDA ORCHESTRA ASSOCIATION
MARCH 7, 2016

CURRENT ASSESTS: \$118,754.35 as of February 1, 2016

CURRENT MEMBERSHIP: 499

FALL CONFERENCE:

Our Fall Conference was held at the Hilton Orlando, October 28-30, 2015. There were 96 attendees. All-State adjudication took place on Saturday, October 31, 2015. We had a wonderful turn out of colleagues assisting us which resulted in a smoothly run event.

We are currently planning our next Fall Conference which will be held at the Hilton Orlando, October 27-28, 2016. We are honored to have Richard Meyer as our keynote speaker!

New District Chair training will take place July 27-30 concluding with our executive board meeting on July 29.

ADJUDICATION:

Approved adjudicator training occurred Wednesday, January 13th at the FMEA Conference. There were 7 adjudicators renewing. We had 3 new approved adjudicators added to the list.

We are currently in the process of revamping our Concert/S&E adjudication forms. We are developing a timeline for redesigning, voting and implementation.

DISTRICT MUSIC PERFROMANCE ASSESSMENTS:

Each district has been assigned 3 approved judges for their MPA.

February 19th-20th – District 12 MS/HS

February 19th-20th – District 18 MS/HS

February 23rd-25th – District 10 MS/HS

February 25th – District 15 MS/HS

February 25th-27th – District 7 HS

February 25th-27th – District 8 MS

February 27th – District 6 MS/HS

March 1st-District 2/3 MS/HS

March 8th-9th – District 16 MS/HS

March 9th-11th – District 11 MS/HS

March 10th – District 17 MS/HS

March 10th-11th – District 9 MS/HS

March 10th-12th – District 8 HS

March 12th – District 14 MS/HS

March 15th- District 1 HS/MS

March 16th – District 13 MS/HS

March 31st- April 2nd – District 7 MS

State Solo & Ensemble MPA: April 9 @ Brandon High School, Brandon

Sate Concert MPA: April 12-14 @ Blake High School, Tampa

Respectfully Submitted,

Jason Jerald, FOA President-Elect

Florida Vocal Association Report
Florida School Music Association
March 7, 2016

All State:

- There were 6 All State Choirs involving more than 1500 students.
- Florida has a sight reading choir made up of the top 100 sight readers in the state
- They are selected on their score on the sight reading portion of the All State audition
- Among the 60+ selections they read is the winning student composition
- This composition is selected from many who are entered in this competition
- Re-certification is offered on Wednesday morning at this conference

MPA'S

- District solo/ ensemble and concert MPA's are well under way
- State MPA dates and sites are:
 - Central S&E March 31-April 1&2, 2016 Seminole State College Sanford
 - North S&E April 4-5, 2016 First Methodist Church Jacksonville
 - South S&E April 8-9, 2016 Palm Beach Atlantic University
 - South Concert April 19-21, 2016 American Heritage School Ft. Lauderdale
 - North Concert April 22-23, 2016 Faith Presbyterian Church Tallahassee
 - Central Concert April 26-29 First Presbyterian Church Lakeland

Adjudicator Training

- Adjudicator training was given in Sarasota County on January 22, 2016
- Will be offered again on July 27, 2016 at the Altamonte Springs Hilton in conjunction with our Summer Convention.

Respectfully Submitted

Michael Dye

FVA Representative