

**Board of Directors  
Florida School Music Association  
September 30-October 1, 2018  
Rosen Plaza Hotel  
Orlando, Florida**

**September 30, 2018**

**FSMA Board Workshop Notes**

**Board Members Present**

Dr. Craig Collins – President  
Michael Dye – Past President  
Don Langland – Florida Orchestra Association  
Jane Goodwin – Florida School Boards Association  
Vicky Evelo – Florida Parent Educators Association & Home Education Foundation, Inc.  
April Griffin – Florida School Boards Association  
Josh Balkom – Florida Association of School Administrators  
Dr. Chundra Evens – Florida Association of School Administrators  
Joe Flanagan – Member-at-Large  
Shawn Barat – Florida Music Education Association  
Jason Locker – Florida Vocal Association  
Valerie Terry – Member-at-Large  
Ian Schwindt – Florida Bandmasters Association  
Mark Scott – Florida Vocal Association  
Neil Jenkins – Florida Bandmasters Association

**Staff Members Present**

Dr. Kathleen D. Sanz, Florida School Music Association, Executive Director  
Valeria Anderson, Florida School Music Association, Director of Operations  
Richard Brown - Florida School Music Association, Business Manager  
Dr. Josh Bula – Florida School Music Association, Technology Director

The workshop began at 4:00pm.

- Introductions were made by individual board members.

**FSMA Financials**

Richard Brown, Business Manager reviewed with the board the FSMA and component audits.

Richard Brown, Business Manager reviewed the Florida School Music Association Balance Sheet and Budget vs. Actual for review by the Board.

Professional Development Training – discussed by President Collins

Open Discussion

The workshop concluded at 6:03 PM.

**October 1, 2018**

**FSMA Board Meeting Minutes**

**Board Members Present**

Dr. Craig Collins – President  
Michael Dye – Past President  
Don Langland – Florida Orchestra Association  
Jane Goodwin – Florida School Boards Association  
Vicky Evelo – Florida Parent Educators Association & Home Education Foundation, Inc.  
April Griffin – Florida School Boards Association  
Dr. Chundra Evens – Florida Association of School Administrators  
Joe Flanagan – Member-at-Large  
Shawn Barat – Florida Music Education Association  
Matthew Davis – Florida Orchestra Association  
Jason Locker – Florida Vocal Association  
Valerie Terry – Member-at-Large  
Ian Schwindt – Florida Bandmasters Association  
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Richard Brown - Florida School Music Association, Business Manager  
Dr. Josh Bula – Florida School Music Association, Technology Director

**Call to Order**

- President Collins called the meeting to order at 8:30 am Monday, October 1, 2018.
- Introductions were made by individual board members.
- Dr. Collins thanked everyone for their time to serve on the board.

**Mission Statement** – The mission of the Florida School Music Association is to provide leadership, advocacy, and services for school music programs in support of quality music education experiences for students.

**FSMA Goals**

1. Provide oversight to ensure Music Performance Assessments shall be of the highest quality in the nation by continual evaluating for quality and improvement.
2. Cultivate excellence in Florida music programs for all students.

3. Provide models and tools to identify examples of best practice in music programs. Recognized as being exemplary models by the Florida School Music Association.
4. Provide guidelines for adequate performance facilities for the Music Performance events sponsored by the FSMA.
5. Inspire advocacy with All stakeholders.

## **Review and Adoption of Interim Action**

### **Approval of Interim Action**

Minutes of February 25-26, 2018

*It was moved by Michael Dye, Seconded by Jane Goodwin, and carried unanimously to confirm the minutes.*

### **Review and acceptance of the Agenda with flexibility**

*It was moved by Valerie Terry, Seconded by Jason Locker and carried unanimously to accept the Agenda with flexibility.*

## **FSMA Financials**

**Motion:** *It was moved by Michael Dye, Seconded by Jason Locker and carried unanimously to accept the audits.*

**Motion:** *It was moved by Michael Dye, Seconded by Jane Goodwin and carried unanimously to accept the FSMA Balance Sheet.*

**Motion:** *It was moved by Valerie Terry, Seconded by Joe Flanagan and carried unanimously to approve the Budget.*

### **Component Reports:**

Florida Bandmasters Association Report – Ian Schwindt  
Written Report – See attachment

Florida Orchestra Association Report – Matthew Davis  
Written Report – See attachment

Florida Vocal Association Report – Jason Locker  
Written Report – See attachment

Florida Parent Education Association – Vicky Evelo  
Verbal Report

Florida School Board – Jane Goodwin and April Griffin  
Verbal Report

## **Executive Director's Update – Kathleen D. Sanz**

- Membership
  - 1. Paid and Unpaid Reports
    - Schools Paid
    - Schools Not Paid to date
  
- State Standards & Crosswalk with National Standards is being conducted currently by the Florida Music Education Association
  
- FMEA Conference: ***Artistry: Teaching and Learning***  
  
Participation of music educators for professional development
  - Strategies for principals and superintendents
  
- Professional Development
  - Adjudication Training
  - District Chair Training
  
- Division of Cultural Affairs (DCA) grant:
  - Every Student Succeeds Act (ESSA) – Florida Plan
  - Title IV, Part A

## **Break was held from 9:48am – 10:05am**

- Advocacy/Legislation
  - Advocacy/Legislation Updates Committee
    - Advocacy CFAE Group – Meeting in November 2018 after elections and legislative assignments
  - Florida Collegiate NAfME Fall Conference – October 28-29, 2018 at Florida Southern College, Lakeland
  - Florida NAfME Advocacy Summit – March 2019
  
- Center for Fine Arts Education
  - FSMA contract with CFAE for Services
  - CFAE
    - Salaries are paid through CFAE
      - FSMA pays an agreed upon contracted amount per month for management services
      - FAEA pays an agreed upon contracted amount per month for management services.
      - FMEA pays an agreed upon contracted amount per month for management services.
  - Staff
    - Kathleen D. Sanz, PhD, Executive Director
    - Val Anderson, Director of Operations
    - Josh Bula, Information Services

- Richard Brown, Business Manager, Special Projects
  - Jasmine Van Weelden, Marketing and Membership Coordinator
  - Jennifer Abdelnour, Public Affairs and Communications Coordinator
- Partnerships/Alliance
  - a. Florida Association of School Administrators (FASA)
  - b. Florida Association of District School Superintendents (FADSS)
  - c. Florida Association of Elementary and Middle School Principals (FAEMSP)
  - d. Florida Association of Secondary School Principals (FASSP)
  - e. Florida Department of Education (FLDOE)
  - f. Florida School Board Association (FSBA)
  - g. Florida Art Education Association (FAEA)
  - h. Florida Association for Theatre Education (FATE)
  - i. Florida Alliance for Arts Education (FAAE)

**Committee Updates:**

- Appeals Committee
  - The deadline was extended to September 25 due to the hurricane.
- Policy Committee
  - Jason Locker –chair
  - Valerie Terry
- Adjudication Committee
  - Michael Dye – chair
  - Shawn Barat
- Calendar Committee
  - Don Langland – chair
    1. See State MPA dates
- Best Practices (Models and Tools)
  - Matthew Davis - chair
- Curriculum
  - Scott Evans - chair
  - Jane Goodwin
  - Shawn Barat
- Advocacy – working with Jeanne Reynolds
  - Scott Evans – chair
  - Jane Goodwin
  - Joe Flanagan
  - Jason Locker

- Student Eligibility Committee
  - Kathy Sanz – chair
  - Valerie Terry
  - Jason Locker
  - FBA (TBD)
  
- Professional Development
  - Michael Dye – chair
  - Ian Schwindt
  - Mark Scott
  - Matthew Davis
  - Kathy Sanz
  - Chundra Evens

*It was moved by Jane Goodwin, Seconded by Matthew Davis, and carried unanimously to suspend Robert's Rule of Order.*

### **OPEN DISCUSSION**

Open discussion was held.

*It was moved by Jason Locker, Seconded by Michael Dye, and carried unanimously to reinstate Robert's Rules of Order.*

### **Lunch Recess 11:55am – 12:15pm**

#### **Unfinished Business**

##### **Security for Events**

***Motion:** Each component of FSMA will be responsible for securing and paying for when required existing campus resource officers, hiring state or local law enforcement personnel, or for hiring licensed, bonded, and insured private security for each of its music performance assessments.*

*It was moved by Michael Dye, Seconded by Jane Goodwin, and carried unanimously to approve.*

#### **New Business**

##### **District Membership and Late Fees**

***Motion:** Have staff develop language for securing fees and late dues to bring back at the Spring meeting.*

*It was moved by Ian Schwindt, Seconded by Joe Flanagan, and carried unanimously to approve.*

##### **Allocation of Net Assets**

**Motion:**

\$11,114 – Reserves

\$11,000 – Committees

\$11,000 – Professional Development

*It was moved by the Finance Committee, Seconded by April Griffin, and carried unanimously to approve.*

**Audit Firm:**

Bob Powell passed away and Mark Payne is the new partner.

*Motion: It was moved by Michael Dye, Seconded by Ian Schwindt, and carried unanimously to continue with James Moore as the audit firm for Florida School Music Association.*

**Next Steps:**

Models and Tools Document

Standards and Crosswalk

Social Media – positive posts

Adjudication Committee, 2019

Professional Development for upcoming component chairs

Market State MPAs

State Venues

Academic Eligibility

Press Releases (template)

**Good of the Order**

- FMEA Professional Development Conference January 9-12, 2019 Tampa Convention Center
- FSMA Spring Meeting, March 3-4, 2019, location: Tampa

**Future Dates**

State Music Performance Assessments

FOA

- State Solo & Ensemble MPA: April 6, 2019 at Strawberry Crest High School, Dover
- State Concert MPA: April 15-18, 2019 at Blake High School, Tampa

FVA

- North Solo/Ensemble – March 15-16, 2019 at Santa Fe College (Gainesville)
- Central Solo/Ensemble – March 21-23, 2019 at Seminole State College (Lake Mary)



- South Solo/Ensemble – April 5-6, 2019 at Palm Beach Atlantic University (West Palm Beach)
- North Concert – April 29-30, 2019 at Faith Presbyterian Church (Tallahassee)
- Central Concert – April 22-26, 2019 at First Presbyterian Church (Lakeland)
- South Concert – April 16-18, 2019 at American Heritage School (Plantation)

**FBA**

**North/West Site:**

April 23-24, 2019

Marina Civic Center, Panama City

Districts: 1, 2, 3, and optional for all other Districts

**North Site:**

April 29 - May 1, 2019

UNF/Lazzaro, Jacksonville

Districts: 4, 5, 6, 17, 19, 21, and optional for 8, 10

**Central Site:**

April 25-27, 2019

Titusville High School, Titusville

Districts: 7, 8, 9, 10, 11, 12, 13, and optional for 5

**South Site:**

May 1-4, 2019

FIU/Werthiem, Miami

Districts: 14, 15, 16, 18, 20 and optional for 11

**State S/E:**

Central – All Districts

March 20-23, 2019

Seminole High School – Sanford

**North West – District 1-3**

March 30, 2019

Rutherford High School – Panama City

*Moved by Jason Locker, Seconded by Jane Goodwin, to adjourn the meeting.*

**Meeting adjourned at 2:30 PM**