

**Florida School Music Association Board of Directors Meeting  
October 17-18, 2021  
Renaissance @ SeaWorld Hotel  
6677 Sea Harbor Drive  
Orlando, FL 32821**

**October 17, 2021  
FSMA Board Workshop Notes**

**Board Members Present**

Valerie Terry – President  
Jane Goodwin – President-elect  
Don Langland – Florida Orchestra Association  
Bernie Hendricks – Florida Bandmasters Association  
Michael Dye – Florida Vocal Association  
Neil Jenkins – Florida Bandmasters Association  
Cheri Sleeper – Florida Orchestra Association  
David Pletincks – Florida Vocal Association  
Jeanne Reynolds – Member-at-Large  
Benny L. Bolden, Jr. – Florida Association of School Administrators  
Stephen Gabin – Florida Music Education Association  
Vivian Gonzalez – Florida Music Education Association  
Lindsey Williams – Florida Music Supervision Association

**Staff Members Present**

Dr. Kathleen D. Sanz, Florida School Music Association, Executive Director  
Valeria Anderson, Florida School Music Association, Director of Operations  
Dr. Josh Bula – Florida School Music Association, Technology Director

The workshop began at 3:35 PM.

- Introductions were made by individual board members.

**FSMA Financials Workshop** – Dr. Kathy Sanz, Executive Director

Draft Audit was given to the board to review before the presentation by the auditor via Zoom in the morning.

The Balance Sheet and Budget vs. Actual for review by the Board.

The board was divided into groups to discuss the following topics:

- Policies for Governance
- Sexual Harassment

The workshop concluded at 5:45 PM.

**October 18, 2021**

**FSMA Board Meeting Minutes**

**Board Members Present**

Valerie Terry – President  
Jane Goodwin – President-elect  
Don Langland – Florida Orchestra Association  
Bernie Hendricks – Florida Bandmasters Association  
Michael Dye – Florida Vocal Association  
Neil Jenkins – Florida Bandmasters Association  
Cheri Sleeper – Florida Orchestra Association  
David Pletincks – Florida Vocal Association  
Jeanne Reynolds – Member-at-Large  
Benny L. Bolden, Jr. – Florida Association of School Administrators  
Stephen Gabin – Florida Music Education Association  
Vivian Gonzalez – Florida Music Education Association  
Lindsey Williams – Florida Music Supervision Association  
Russell Hughes – Florida Association of District School Superintendents

**Staff Members Present**

Dr. Kathleen D. Sanz, Florida School Music Association, Executive Director  
Valeria Anderson, Florida School Music Association, Director of Operations  
Dr. Josh Bula – Florida School Music Association, Technology Director

Breakfast was served at 8:00 AM

**I. Call to Order**

President Terry called the meeting to order at 8:33 AM on Monday, October 18, 2021.

**II. Welcome, Announcements**

Introduction was made by individual board member.  
Mrs. Terry thanked everyone for their time to serve on the board.

**III. Review and acceptance of the Agenda with flexibility**

**Motion:** *It was moved by Cheri Sleeper, Seconded by Vivian Gonzalez, and carried unanimously to accept the Agenda with flexibility.*

**Approved**

**IV. Approval of Interim Action Minutes**

**Motion:** *It was moved by Jane Goodwin, Seconded by Benny Bolden, and carried unanimously to accept the minutes of March 7, 2021.*

**Approved**

- V. There were no changes to the Bylaws.
  
- VI. Executive Director's Update – Kathleen D. Sanz
  - a. Membership 3-year comparison
  - b. Paid and Unpaid Reports
    - i. Schools Paid
    - ii. Schools Not Paid to date
    - iii. Schools by Category
    - iv. Schools Paid and Not Paid Summary
  
  - c. Center for Fine Arts Education Office Updates
    - i. Marketing of programs
    - ii. Office Staff
  
  - d. Professional Development
    - i. Adjudication Training
    - ii. Chair Training
  
  - e. Division of Cultural Affairs (DCA) Grant – The status of the grant was discussed for the 2022-2023 panel results.
  
  - f. National Federation of High Schools (NFHS) was discussed and the relationship between FSMA and NFHS
  
  - g. FMEA Conference
    - i. Participation of music educators for professional development
    - ii. Strategies for principals and superintendents to assist with member participation
  
  - h. Advocacy/Legislation Updates Committee
    - a. Advocacy CFAE Group – Meeting will be held November 8, 2021.
    - b. Legislative Assignments
  
  - i. Florida NAFME Collegiate Advocacy Summit will be held October 24, 2021 to include students from several Universities throughout the state.
  
  - j. 2022 FMEA Legislative Platform Development
    - a. Platform will be finalized after the November meeting with Capital City Consulting Group.
    - b. Legislative platforms for FASA, FADSS, FSBA, PTA, Home Education, etc.
  
  - k. Fine Arts Diploma Designation – legislation sponsored in the Senate.

- l. FSMA board member are encouraged to give input.
- m. SB 318 – Florida Seal of Fine Arts
- n. SB 452 – Public Health
- o. SB 242/HB 57 – Racial and Sexual Discrimination

VII. Review of FSMA Audit – Ben Clark, James Moore and Company  
The audit was presented to the board.

**Motion:** *It was moved by Benny Bolden, Seconded by Lindsey Williams, and carried unanimously to accept the audit as presented.*

**Approved**

VIII. The following designated funds were discussed:

Board Designated Capital	\$156,175.58
Technology	\$1,772.00
Professional Development	\$26,359.52
Designated Reserves	\$39,472.00

**Motion:** *Moved by Cheri Sleeper, seconded by Lindsey Williams, and carried unanimously to designate \$12,000 to technology and \$25,000 to professional development.*

**Approved**

**Motion:** *Moved by Bernie Hendricks, seconded by David Pletincks, and carried unanimously to maintain James Moore and Company as the auditing firm for another year.*

**Approved**

**Motion:** *It was moved by Bernie Hendricks, Seconded by Jeanne Reynolds, and carried unanimously to accept the FSMA Balance Sheet.*

**Motion:** *It was moved by Stephen Gabin, Seconded by Russell Hughes, and carried unanimously to accept the Cash Flow.*

**Motion:** *It was moved by Lindsey Williams, Seconded by Bernie Hendricks, and carried unanimously to approve the 2021-2022 Budget.*

- IX. Professional Development
  - a. Adjudication training
  - b. District Chair training
  - c. Leadership Development

X. Division of Cultural Affairs (DCA) Grant was received for this year and the FSMA received a score of 94.3 for the 2022-2023 grant.

XI. Every Student Succeeds Act – ESSER III plan for the state of Florida was approved by the U.S. Department of Education.

XII. Center for Fine Arts Education

- a. FSMA contracts with the Center for Fine Arts Education

**Break held 10:04 AM – 10:15 AM**

XIII. Component Reports:

- a. Florida Bandmasters Association Report – Bernie Hendricks  
Written Report – See attachment
- b. Florida Orchestra Association Report – Cheri Sleeper  
Written Report – See attachment
- c. Florida Vocal Association Report – David Pletincks  
Written Report – See attachment

XIV. Additional Reports:

- a. Florida Music Supervision Association – Lindsey Williams, PhD
- b. Florida Music Education Association – Kathy Sanz, PhD
- c. Florida School Board Association – Jane Goodwin
- d. Florida Association of District Superintendent – Russell Hughes
- e. Florida Association of School Administrators – Benny Bolden

XV. Music Performance Assessment protocols were discussed

- a. Florida Bandmasters Association
- b. Florida Orchestra Association
- c. Florida Vocal Association

XVI. **Committee Reports/Updates:**

- a. Policy Committee
- b. Student Eligibility Committee
- c. Appeals Committee
- d. Calendar Committee

**Motion:** *It was moved by Cheri Sleeper, Seconded by Bernie Hendricks, and carried unanimously to suspend Robert's Rules of Order.*

**Approved**

**OPEN DISCUSSION**

Open discussion was held.

**Lunch Recess 11:58 AM – 12:30 PM**

**Motion:** *It was moved by Jane Goodwin, Seconded by Stephen Gabin, and carried unanimously to reinstate Robert's Rules of Order.*

**Approved**

**XVII. Unfinished Business**

**Sexual Harassment Policy**

**Motion:** *It was moved by Cheri Sleeper, Seconded by Benny Bolden, and carried unanimously to approve the Sexual Harassment Policy.*

**Approved**

**Nondiscrimination Statement – need procedures**

**Rules and Regulations – no changes**

**FSMA Professional Development**

Nominations will be provided by the component associations to FSMA Committee for attendance to Leadership Training.

**Policies for Governance**

- a. #5 under Board Committee needs to be edited
- b. Add Advocacy Committee
- c. For editing purposes, add numbers down left-side of document
- d. Change the Reserves to state a percentage instead of dollar amount.

**XVIII. New Business – none at this time**

**XIX. Good of the Order**

**XX. Future Dates**

- a. Legislative Group Meeting  
November 8, 2021
- b. FMEA Professional Development Conference
  - a. January 12-15, 2022 Tampa Convention Center
- c. FSMA Fall Meeting, March 6-7, 2022  
Renaissance Orlando at SeaWorld®  
6677 Sea Harbor Drive, Orlando, FL, 32821

- d. FSMA Leadership Training, July 17-20, 2022  
Location: Renaissance Orlando at SeaWorld®  
6677 Sea Harbor Drive, Orlando, FL, 32821

**Motion:** *It was moved by Lindsey Williams, Seconded by Jane Goodwin, and carried unanimously to adjourn the meeting.*

**Approved**

**Meeting adjourned at 1:24 PM**