

**Florida School Music Association Board of Directors Meeting**  
**March 6-7, 2022**  
**Renaissance @ SeaWorld Hotel**  
**6677 Sea Harbor Drive**  
**Orlando, FL 32821**

**March 6, 2022**  
**FSMA Board Workshop Notes**

**Board Members Present**

Valerie Terry – President  
Bob Shayman – Florida Association of District School Superintendents  
Benny L. Bolden, Jr., PhD – Florida Association of School Administrators  
Bernie Hendricks – Florida Bandmasters Association  
Neil Jenkins – Florida Bandmasters Association  
Cheri Sleeper – Florida Orchestra Association  
Don Langland – Florida Orchestra Association  
Michael Dye – Florida Vocal Association  
Bill Slayton – Florida School Boards Association  
Jeanne Reynolds – Member-at-Large  
Stephen Gabin – Florida Music Education Association  
Vivian Gonzalez – Florida Music Education Association  
Brenda Dickinson – Florida Parent Educators Association

**Staff Members Present**

Dr. Kathleen D. Sanz, Florida School Music Association, Executive Director  
Valeria Anderson, Florida School Music Association, Director of Operations  
Dr. Josh Bula – Florida School Music Association, Technology Director

The workshop began at 3:25 PM.

- Introductions were made by individual board members.

**FSMA Financials Workshop** – Dr. Kathy Sanz, Executive Director

The Balance Sheet, Profit & Loss, and Budget vs. Actual was previewed by the Board for review to discuss and Accept during the Business meeting.

The board discussed the Attestation of Good Moral Character form

- Electronic signature
- Complete online

Break: 4:20 – 4:30 pm

FSMA Non-Discrimination Policy and Complaint Procedures were discussed. The policy had been previously approved and the procedures will be discussed and taken for a vote at the business meeting.

The board was divided into small groups to review the Goals and Strategies.

The workshop concluded at 5:43 PM.

March 7, 2022

## FSMA Board Meeting Minutes

### Board Members Present

Valerie Terry – President  
Bob Shayman – Florida Association of District School Superintendents  
Benny L. Bolden, Jr., PhD – Florida Association of School Administrators  
Bernie Hendricks – Florida Bandmasters Association  
Neil Jenkins – Florida Bandmasters Association  
Cheri Sleeper – Florida Orchestra Association  
Don Langland – Florida Orchestra Association  
Michael Dye – Florida Vocal Association  
Bill Slayton – Florida School Boards Association  
Jeanne Reynolds – Member-at-Large  
Stephen Gabin – Florida Music Education Association  
Vivian Gonzalez – Florida Music Education Association  
Lindsey Williams – Florida Music Supervision Association  
Brenda Dickinson – Florida Parent Educators Association

### Staff Members Present

Dr. Kathleen D. Sanz, Florida School Music Association, Executive Director  
Valeria Anderson, Florida School Music Association, Director of Operations  
Dr. Josh Bula – Florida School Music Association, Technology Director

Breakfast was served at 8:15 AM

#### I. Call to Order

President Terry called the meeting to order at 8:46 AM on Monday, March 7, 2022.

#### II. Welcome, Announcements

Introductions were made by individual board members.  
Mrs. Terry thanked everyone for their time to serve on the board.

**Motion:** *It was moved by Lindsey Williams, Seconded by Benny Bolden, and carried unanimously to allow Michael Dye to vote on behalf of Florida Vocal Association in the absence of David Pletincks.*

**Approved**

#### III. Mission and Goals were reviewed.

#### IV. Review and acceptance of the agenda with flexibility

**Motion:** *It was moved by Lindsey Williams, Seconded by Bernie Hendricks, and carried unanimously to accept the Agenda with flexibility.*

**Approved**

V. Approval of Interim Action Minutes

**Motion:** *It was moved by Cheri Sleeper, seconded by Stephen Gabin, and carried unanimously to accept the minutes of October 18, 2021.*

**Approved**

VI. There were no changes to the Bylaws.

VII. Financials:

**Motion:** *It was moved by Jeanne Reynolds, seconded by Vivian Gonzalez, and carried unanimously to accept the FSMA Balance Sheet.*

**Motion:** *It was moved by Lindsey Williams, seconded by Vivian Gonzalez, and carried unanimously to accept the Budget vs. Actual.*

*2022-2023 Budget will be discussed at a later date due to not having a financial committee meeting. The budget in concept will need to be approved prior to July 1, 2022.*

*990s were distributed to board members for review and 10 days were given for a response before finalizing.*

VIII. Executive Director's Update – Kathleen D. Sanz

a. Membership 3-year comparison

b. Paid and Unpaid Reports

i. Schools Paid

ii. Schools Not Paid to date

iii. Schools Paid and Not Paid Summary

c. Government Relations/Advocacy

a. Jeanne Reynolds gave an update

d. Center for Fine Arts Education Office Updates

i. Marketing of programs

ii. Office staff

e. Professional Development

a. Leadership Workshop – July 17-20, 2022

f. Division of Cultural Affairs (DCA) Grant – The status of the grant was discussed.

g. National Federation of High Schools (NFHS) was discussed and the relationship between FSMA and NFHS

- h. Florida Music Director magazine
  - i. There is a section in the Feb/March 2022 issue about FSMA and the State MPA dates.
- IX. Center for Fine Arts Education
  - a. FSMA contracts with the Center for Fine Arts Education
- X. Component Reports:
  - a. Florida Bandmasters Association Report – Bernie Hendricks  
Written Report – See attachment
  - b. Florida Orchestra Association Report – Cheri Sleeper  
Written Report – See attachment
  - c. Florida Vocal Association Report – Michael Dye  
Written Report – See attachment
- XI. Music Performance Assessment protocols were discussed
  - a. Florida Bandmasters Association
  - b. Florida Orchestra Association
  - c. Florida Vocal Association

**Break held 9:48 AM – 10:05 AM**

- XII. Additional Reports:
  - a. Florida Music Supervision Association – Lindsey Williams, PhD
  - b. Florida Music Education Association – Kathy Sanz, PhD  
Summer Institute – June 5-8, 2022  
FMEA Conference – January 11-14, 2022
  - c. Florida School Board Association – Bill Slayton
  - d. Florida Association of District Superintendent – Bob Shayman
  - e. Florida Association of School Administrators – Benny Bolden
- XIII. **Committee Reports/Updates:**
  - a. Policy Committee
  - b. Advocacy Committee
  - c. Calendar Committee

**Motion:** *It was moved by Cheri Sleeper, seconded by Benny Bolden, and carried unanimously to suspend Robert’s Rules of Order.*

**Approved**

## **OPEN DISCUSSION**

Open discussion was held.

**Motion:** *It was moved by Benny Bolden, seconded by Bernie Hendricks, and carried unanimously to reinstate Robert's Rules of Order.*

**Approved**

### **XIV. Unfinished Business**

#### **Attestation of Good Moral Character form**

**Motion:** *It was moved by Benny Bolden, seconded by Cheri Sleeper, and carried unanimously to send this form to the attorney for review.*

**Approved**

#### **Sexual Misconduct, Molestation, and Harassment Policy**

**Motion:** *It was moved by Benny Bolden, seconded by Stephen Gabin, and carried unanimously to add #9 - Building a relationship, trust, and emotional connection with someone in order to manipulate, exploit, and/or sexually abuse that person (sexual grooming).*

**Approved**

#### **Rules and Regulations**

**Motion:** *It was moved by Cheri Sleeper, seconded by Vivian Gonzalez, and carried unanimously to review grade level configuration and participation in MPA and bring back to the October 2022 board meeting.*

**Motion withdrawn**

#### **FSMA Non-discrimination Policy and Complaint Procedures**

**Motion:** *It was moved by Benny Bolden, seconded by Vivian Gonzalez, and carried unanimously to approve the procedures portion with spelling out FSMA and change the word measure in #3 and #4 with the word effort.*

**Approved**

### **XV. New Business**

**Motion:** *It was moved by Lindsey Williams, seconded by Cheri Sleeper, and carried unanimously to put forth recommendations for student safety and time in rehearsals.*

**Approved**

Committee:  
Lindsey Williams  
Cheri Sleeper  
Kathy Sanz  
Benny Bolden

**Lunch: 11:49 am – 12:23 pm**

**Motion:** *It was moved by Lindsey Williams, seconded by Benny Bolden, and carried unanimously to amend #2.7 of Rules and Regulation to read: Seventh and Eighth Grade students who are members of a Combined Junior/Senior High School's Concert and ensemble (duet, trio, quartet, etc.) whose Ensemble entries at District Solo & Ensemble receive an overall Superior rating and include at least half of the students from the 9-12 grades, may participate in the State Concert and Solo & Ensemble MPAs.*

**Approved**

**XVI. Future Dates**

- a. FMEA Summer Institute, June 5-8, 2022  
University of South Florida  
Tampa, Florida
- b. FSMA Leadership Training, July 17-20, 2022  
Location: Renaissance Orlando at SeaWorld®  
6677 Sea Harbor Drive, Orlando, FL, 32821
- c. FSMA Fall Meeting, October 16-17, 2022  
Renaissance Orlando at SeaWorld®  
6677 Sea Harbor Drive, Orlando, FL, 32821
- d. FMEA Professional Development Conference  
January 11-14, 2023 Tampa Convention Center

**XVII. Good of the Order**

**Motion:** *It was moved by Michael Dye, seconded by Bernie Hendricks, and carried unanimously to adjourn the meeting.*

**Approved**

**Meeting adjourned at 12:40 PM**