

THE FLORIDA BANDMASTER

(Bulletin of the Florida Bandmasters Association, Inc.)

68th Year, No. 5

Silver Springs, Florida

February 20, 2004

ATTENTION!! SUMMER CONVENTION DATES

The Convention is July 8-10, 2004

ALTAMONTE HILTON HOTEL

PLEASE HELP SPREAD THE WORD!

STATE MUSIC PERFORMANCE ASSESSMENT BULLETIN

Following is the FBA Statement of Purpose for Band Music Performance Assessments:

- I. To provide the opportunity for students and directors to perform in an environment which provides **critical evaluation** of its performance by noted experts in the field of band performance.
- II. To provide the opportunity for students and directors to **perform for their peers** in a formal concert setting.
- III. To provide a performance opportunity which will serve as a **motivational goal** for students and directors.
- IV. To provide an opportunity for students and directors to hear performances of their peers and **learn from hearing** those performances.
- V. To provide a goal which is so compelling that the **preparation** for attaining that goal becomes the vehicle for continued growth and to demonstrate students' abilities to apply musical fundamentals and concepts in an ensemble performance setting.

STATE BAND MPA INFORMATION:

P As we approach the time for the State MPA's, if you concentrate on the **musical and educational** goals to be attained, rather than on the ratings that may be earned, it will more likely be the positive, enlightening and successful experience that you wish it to be.

Middle school directors (and high school directors whose bands are not attending) in the counties where the State MPA is being held should make every effort to bring their

students to at least a half day of the MPA as a field trip. What better way to motivate your students and provide an outstanding model for them?!

Please pay careful attention to the Entry Form for State Concert MPA; be sure to accurately provide all the information required. Note entry deadlines and the need to supply the duration of each selection for Concert Bands.

I urge you to take the time to read this Bulletin and the Instructions carefully BEFORE beginning to complete the ENTRY FORM. The accurate completion of the Form is essential to provide the information needed to ensure that the MPA will be efficiently organized and administered FOR THE SAKE OF YOU AND YOUR STUDENTS.

Things about which to be especially careful:

Observe the **7-DAY-AFTER-DISTRICT DEADLINES** for ENTRY and the **10-DAY-BEFORE-FIRST STATE-SITE DEADLINE** for MUSIC TITLE CHANGES. (See below for YOUR deadline.)

LIST STUDENTS in alphabetical order; also include the students' FIRST NAME on the ENTRY FORM. Also list instrument.

Remember to give the name of your STUDENT CONDUCTOR if you have one. **There is no charge for Student Conductors!**

Include 1st, 2nd & 3rd CHOICES FOR PREFERRED PERFORMANCE DATES.

The 2004 Assessment is \$300.00 per Concert Band (recording included).

Please include County and Band Classification on entry form.

CHECK and the ASSESSMENT FORM must accompany the ENTRY FORM.

NO PURCHASE ORDERS!

2004 STATE BAND MPA DEADLINE DATES

District	State Entry	For
Concert MPA Last Day:	Deadline: (Postmarked)	Districts:
February 28	March 6	18
March 6	March 13	4,6,7(2 nd),8,11,12,13,17
March 13	March 20	1,2,3,7(1 st),14,16,19
March 20	March 27	5,9,10,15

FINAL CUT-OFF DATE (Beyond which NO ENTRIES WILL BE ACCEPTED):
Postmarked no later than 14 days after the original deadline. Please do all you can to observe the original deadline.

<u>Original Deadline</u>	<u>Cut-off Deadline</u>	<u>Final Cut-off Deadline</u>
March 6	March 13	March 20
March 13	March 20	March 27
March 20	March 27	April 3
March 27	April 3	April 10
<u>After this date \$50.00</u>	<u>After this date \$100.00</u>	<u>No entries taken after this date</u>

MUSIC CHANGE DEADLINE: Saturday, April 17. (Postmarked Wednesday April 14)

IF YOU SEND YOUR ENTRY BY EXPRESS MAIL, REQUEST THAT NO SIGNATURE BE REQUIRED FOR DELIVERY. NOTICES FROM THE P.O. FOR SIGNATURE DELAYS MY RECEIPT OF YOUR ENTRY BY AT LEAST ONE DAY.

STATE BAND MPA DATES AND SITES

SOUTH - April 26 - May 1 (Tues., Wed., Thurs., Fri., Sat.) - Indian River Community College, Ft. Pierce (Charles Lunceford - Host)

NORTH - April 26 - May 1 - (Tues., Wed., Thurs., Fri., Sat.) - Florida State University, Tallahassee (Dr. Bentley Shellahamer - Host)

Bands will be scheduled in the order that COMPLETE entry forms are received.

Directors will want to mail entry forms early.

Participating schools will be sent their individual school schedules just as soon as they are available. PLEASE BE PATIENT!

Sincerely, Duane L. Hendon, Executive Director

PLEASE READ THE FOLLOWING CLOSELY:

INSTRUCTIONS for completing the Entry Form. (READ CAREFULLY and save time, effort, hassles and money!) This will be done from your Festival Program you used for district. You do NOT need to send in a disk, just a copy of the form with the proper signatures and check.

MPA ASSESSMENT FORM (FORM INCLOSED and on line)

Concert Band **TITLE CHANGE FORM**. (FORM INCLOSED and on line)

2004 STATE MUSIC PERFORMANCE ASSESSMENT ADJUDICATORS

North - April 26 - May 1, 2004 - Florida State University, Tallahassee

Concert

Joe David - Columbus State University

Russel Mikkelson - Ohio State University

Ray Lichtenwelter - University of Texas at Arlington

Commentator

Kenneth Williams - University of Texas at San Antonio

Jo Jossim - Florida Southern College

South - April 26 - May 1, 2004 - Indian River Community College, Ft. Pierce

Concert

Patrick Rooney - James Madison University

David Gregory - Tara Winds, Georgia

Steve Mosser - University of Southern Mississippi

Commentator

Bobby Adams - Stetson University

Roby George - Florida International University

To
the
Band
Parent
President:

**AT THE REQUEST OF MANY DIRECTORS, WE ARE OFFERING THIS
OPTION FOR QUANTITY DISCOUNTS FOR CD'S:
PLEASE PRESENT THIS TO YOUR BAND PARENTS TO HANDLE, SO YOU
HAVE ONE LESS THING TO WORRY ABOUT!**

The special pricing that we offered on quantity orders for the FBA CD'S, has been a huge success for the students & schools that took advantage of it. Some band parents were not advised of this offer, therefore, we will include this notice with your FBA State recording.

- 1) **INDIVIDUAL** on-sight or mail-in orders will cost the regular fee of:
\$20.00 one band per CD plus \$5.00 for tax, shipping & handling
- 2) **SPECIAL PACKAGE ORDER** - Band must pay for package in advance with a single check. Make Checks payable to: **Vista Audio Productions, Inc., 4703 Burgundy Place, Lakeland, FL 33813 Phone: 863-646-5218**
Include 2004 sales tax certificate copy or add 6.5% for Florida sales tax.

Each package includes the following items:
ONE ADDITIONAL FREE CD for the Band Director
All of THIS YEAR'S FBA State Band Performances of School on ONE CD
All Mastering Fees to combine band performances as recorded at State MPA

25 CD PKG @ \$10.00/CD x 25 = _____
 50 CD PKG @ \$9.00/CD x 50 = _____
 100 CD PKG @ \$7.50/CD x 100 = _____
 150 CD PKG @ \$6.00/CD x 150 = _____

If Check postmarked **on or before** April 21st, 2004, Package to be shipped before May 28th, 2004:
If check postmarked **after** April 21st, 2004, Package will be shipped after June 21st, 2004:

List each date, time & FBA performance name of your school's band to be included on one CD:
(Up to 70 minutes) _____

This special package order will be shipped to ONE location listed below:

School: _____
 Contact: _____ Phone: _____
 Address: _____
 City: _____ State: _____ Zip: _____

Vista Audio Productions, Inc. is the official recording and duplicating company selected by the Florida Bandmasters Association for the past 15 years. All recordings are for educational and/or evaluation purposes. All production rights are reserved and unauthorized duplication is prohibited.

If you have any questions or comments please feel free to contact us at 863-646-5218 or email at VistaAudioPro@aol.com

YOU MAY MAKE YOUR RESERVATIONS DIRECTLY WITH THE HOTEL YOU CHOOSE TO USE.

STATE MPA ENTRY FORM INFORMATION

This Bulletin is designed to assist in completing your Entry Forms for FBA State MPA accurately and fully. In an effort to make all our efforts and activities of the FBA as orderly and professional as possible, requirements concerning submission of Entry Forms are in effect which must be met. Failure to do so may cause imposition of additional fees and possible exclusion of students from MPA participation, and nobody wants this to happen.

READ YOUR HANDBOOK CAREFULLY and meet all requirements, rules and regulations contained therein, while observing the following guidelines and requirements.

REQUESTS FOR PERFORMING ON SPECIFIC DATES at the State MPA will be honored on a "first-requested - first-received" basis insofar as is possible. Explain WHY you need certain dates, realizing that it may not be possible to always honor first choices.

REQUESTS TO PERFORM AT ANOTHER SITE

We only have a north and south site this year and they both run at the same time. Both north and south will start on Tuesday April 26 and run through Saturday May 1, 2004. The schools in the center of the state may pick north or south, but keep in mind that each site has five days and that is all. Requests to perform at another site may be honored on a space & time-available basis. Travel costs alone cannot be considered a valid reason for requesting a different site. (Many schools have to pay high travel costs every year!) See the Handbook III.C.1.d., for criteria affecting these requests, and 6.b. for procedures.

Please understand that in an undertaking of this magnitude, individual "tailoring" of the schedule is not always possible!

GENERAL INFORMATION

1. ENTRY FORMS MUST BE TYPED.
2. FAXES CANNOT BE ACCEPTED; ENTRY FORMS must be signed by the Director and the Principal.
3. All STATE BAND MPA Entry Forms are mailed to:
Duane L. Hendon, Executive Director
Florida Bandmasters Association
P.O. Box 1028
Silver Springs, FL 34489
4. DEADLINES must be met by submitting the following:
Entry IS NOT COMPLETE until all requirements have been met.
 - a. The completed ENTRY FORM. (Printed Copy from your Festival Program)
 - b. The completed MPA ASSESSMENT FORM.
Assessment for 2004 is \$300.00 per Concert Band. No Charge for Student Conductors.
 - c. County and School Classification are included.
 - d. **RECORDINGS** (included with your assessment) will be done by VISTA AUDIO PRODUCTIONS.
 - e. A CHECK or MONEY ORDER for entry fees (payable to the Florida Bandmasters Association). PURCHASE ORDERS ARE NOT ACCEPTED.
5. Include all **SPECIAL PERMISSION FORMS** to perform music not on the current FBA List, or requesting special day or time.

OBSERVING DEADLINES:

The Florida Bandmasters Association has established the following rules:

- (1) State MPA Entry Forms must be sent to the State Executive Director and must be **POSTMARKED NO LATER THAN 7 CALENDAR DAYS** after the appearance date of a school at its respective District Concert MPA. (See page 2 of Bulletin for date for your District.)
- (2) After that date, a \$50.00 fee (using a check payable to FBA) must accompany the Entry Forms. On the 8th calendar day after the stated deadline, the fee will increase to \$100.00.

(3) **FINAL CUT-OFF DATE** (Beyond which NO ENTRIES WILL BE ACCEPTED): **Postmarked no later than 14 days after the original deadline**. (See Page 2 for your final cut-off deadline.)

MUSIC TITLE CHANGES: CONCERT BAND changes must be made with the Executive Director by using the enclosed MPA Music Title Change Form, and must be in his hands by **Saturday, April 17 (POSTMARKED Wednesday, April 14)** or the band will not be allowed to perform. (See Handbook , III.E.2.b)

INCOMPLETE ENTRY FORMS:

Incomplete or inaccurate Entry Forms will be returned to the sender. If re-entry is not completed and received by the MPA Officer by the original deadline, an assessment of \$50.00 (payable to FBA) must be paid. **On the 8th calendar day after the stated deadline, the fee will increase to \$100.00.** In any event, the completed and corrected Entry Form must be postmarked within one (1) calendar week of the postmark of its return to the sender, or the school's events will not be allowed to enter the MPA. (e.g., if a form is returned postmarked March 14 from the FBA, then its return to the Executive Director must bear a postmark no later than March 21.)

CLASSIFICATION FORMS:

A completed Official Classification Form must be on file with the District Chairperson or the State Executive Director before a school will be allowed to enter an MPA.

DIRECTORS: Upon arriving at the MPA site, report immediately to the FBA office to sign in for registration, to get last-minute information or changes, and to meet your student guide if one has been assigned.

[NOTE: Only a director whose name appears on and signs the official MPA entry form may register or transact business for his or her school, unless another adult has a letter of authorization on that school's stationery signed by the director or principal of that school. **The director (or the appointed representative) MUST be on the premises during the hours students from a school are performing. PENALTY: Disqualification of band.**]

EQUIPMENT FURNISHED:

WARM-UP ROOM: Chairs and stands. (Bring your own tuner!)

CONCERT STAGE: 4 timpani, bass drum, chimes, marimba, xylophone, podium. There are no risers. Make arrangements with the local host for any other equipment or **BRING YOUR OWN!** If you will need a PIANO on stage, you must notify me at the time of entry.

CLINIC AND STUDENT CONDUCTOR ROOM: 4 timpani, bass drum, chimes, marimba, xylophone, podium.

BAND SCORES FOR ADJUDICATORS:

Each of the 3 adjudicators must be provided with at least a condensed score of all three selections (including the march) with measures numbered, or the band will be disqualified. However, the band MAY (at the discretion of the MPA Officer) be allowed to perform for comments.

Place a set of scores in 3 separate envelopes with your school name clearly marked on each score and envelope.

DUPLICATED or PHOTOCOPIED CONCERT BAND SCORES are not allowed except as indicated in the FBA Handbook. Bands will not be allowed to perform for a rating if this rule is not observed.

Taped adjudicator comments are required for concert bands. The adjudicators will have cassette recorders and tapes for comments. You will NOT need to provide blank cassettes.

DIRECTORS, YOU WILL BE VIDEOTAPED DURING YOUR CONCERT BAND PERFORMANCE, AND INDIVIDUAL COMMENTS MADE FOR YOUR BENEFIT. TAPES WILL BE PROVIDED, AND YOUR TAPE WILL BE GIVEN TO YOU UPON DEPARTURE FROM THE STAGE.

STUDENT CONDUCTORS will need to provide the adjudicator/clinician with a measures-numbered score in order to conduct. This event will take place after the clinic. All bands must attend the clinic after your performance on stage.

(NOTE: Student Conductors will receive an audio cassette and an adjudicator sheet with comments from the adjudicator.)

BAND PERFORMANCE TIMES: Times listed on the CONCERT BAND SCHEDULE that is sent to you will be WARM-UP TIMES, PERFORMANCE TIMES, CLINIC TIMES. **The time slots include set-up, performance & clearing the area.**

PLEASE STAY ON TIME - BE CONSIDERATE OF THE BANDS WHICH PRECEDE & FOLLOW. If yours is the first band in the morning or after lunch, you should check with the Executive Director if you wish to warm-up on stage.) PLEASE STAY ON TIME!!

CLINIC AND STUDENT CONDUCTOR: Immediately follows your Concert Band's performance, with Student Conductor (if applicable) to follow in the same room. (Read your Handbook for procedures.)

NOTE: The Band will be given one minute to warm-up or tune immediately after arriving in the clinic room.

SCHEDULING: Bands are scheduled by days, according to classification and by the size of the band within each classification. Exceptions include late entries or other necessary scheduling considerations.

TIMES: The schedule is usually very tightly packed due to the large number of entries, so it is essential that you get to your performance on or before the proper time. Anticipate traffic and other possible delays by planning **to arrive at the site at least two hours before your scheduled event.** PLAN AHEAD!

CHECKING OUT: You may pick up your adjudicator comment sheets, scores, tapes, appropriate plaques, and other materials **ONE-HALF HOUR AFTER YOU HAVE FINISHED YOUR CLINIC.** Before you sign out, check everything carefully to be sure you have all scores, sheets, tapes, and the medal and/or plaques to which you are entitled.

RECORDINGS: Your Concert Band will be taped and the tape given to you as you exit the performance area. CD's of your band's performance will be made available for purchase by your students and parents. Check with the recording engineer about this.

Also you will receive your Commentator's videotape. **(ALSO SEE PAGE 4 WITH THE OPTION FOR QUANTITY DISCOUNTS FOR STUDENTS AND PARENTS FOR CD'S OF ALL STATE PERFORMANCES)**

MISCELLANEOUS INFORMATION: Remember to bring blank HOTEL/MOTEL REPORTS if you are staying overnight with your group. (SOME WILL BE AVAILABLE ON SITE)

It is our policy to deal with DIRECTORS ONLY (so that they will be kept informed) if problems occur. Instruct your students to find you if they need to have help.

HEADING INFORMATION:

PAGE ONE

DO NOT write or type in the upper left and right corner boxes.

THE FORM MUST BE TYPED.

Fill in all the appropriate blanks in the header section.

- School name, city, zip, address, phone and **classification and county** after the school name
- Names of director and principal
- Names of assistant director and/or student conductor, if applicable
- Site of MPA & dates of MPA

NOTE: YOU MUST INCLUDE ALTERNATE DAYS AS SPECIFIED ON THE FORM, OTHERWISE, IF YOUR FIRST CHOICE OF A DAY IS NOT AVAILABLE, YOUR SCHOOL WILL BE SCHEDULED ON SOME OTHER DAY WITHOUT CONSIDERATION OF YOUR WISHES OR NEEDS.

PAGE TWO

Title, composer/arranger, grade, *and length (duration) of all selections* .

Preferred and alternate performance day(s) for Concert Band

This section of the Form certifies the eligibility of all the students from this school to participate in the MPA. It must be signed by both the Director and the Principal.

CONCERT BAND MUSIC:

Must be from the current FBA Music List (except Selection #1) or have a SPECIAL PERMISSION slip from the State Concert Music Committee Chairman attached to this Entry Form.

There are no page numbers, so make sure it is on the List, or write in "SP" for Special Permission.

NOTE: ALL CONCERT MUSIC TITLE CHANGES must be made with the Executive Director by using the enclosed MPA Music Title Change Form, and must be in his hands by Saturday, April 17 (**POSTMARKED Wednesday, April 14**) or the band will not be allowed to perform.

ENTRIES:

List students alphabetically, **LAST NAME, FIRST NAME, TYPED** - with instrument and grade level in school. **BE SURE TO INCLUDE THE FIRST NAME OF EACH STUDENT ALSO.**

NOTE: Only ORIGINAL Entry Forms should be sent, however, EXACT computer-generated forms will be accepted; PROVIDED they coincide with the original form format.

MAKE A COPY of the completed Form and retain it. NO FAXES!

DO NOT SEND A DISK
WITH STATE ENTRY
FORM!